**2016 Mid-Year Planning Retreat – Agenda Items**

McMenamins

112 N. Tower Ave. Centralia, WA 98531

Brittany: 360.736.5164

brittanyw@mcmenamins.com

Catering menu / serve time

Do they have a projector? Screen? Powercord for a laptop and

**Stuff to bring:**

* Projector, Camera, Name Tags with Board Role

Start: 9:45am

Finish: 3:00pm

5.5 hours

Tentative: 18 attendees

AV equipment needs?

A spot for Kindra Bosch

**Board Photo (9:30-9:45)**

**Opener (1 hour) (Joni) (9:45-10:45)**

* Welcome
* What’s your name?
* What’s your board role?
* What have you been working on so far?
* If you’ve done DISC or Insights, what your dominant profile?
* What’s something that you are working on from a personal development perspective?

**1H Highlights / Recognition / What’s working? What’s not? (Joni) (10) (11AM STOP)**

* Great:
	+ Grace Event, Leigh Farrow, Scholarship, Sponsorships, mentoring program
	+ Expanded board / bench strength
* Opportunities:
	+ Q1 activities
	+ Outreach
	+ Longer-range planning (6 months - 12 months)
		- Requires commitment (TIO issue)
		- Committing to your activity

**Budget/Forecast Review: (Jacque) (10)**

* Actuals & Forecast Review

**Membership (Pekio / Jennifer) (10)**

* Performance against goals
* Initiative updates
* Membership scholarship (Pekio/Jennifer?)

**Mentoring Program Update (Kindra / Savanah) (5)**

* Mentoring update
* Letter to mentor, mentee (copy Boss, HR Lead, Department VP, Region VP?)
* Board member – mentoring opportunity!

**National Conference Scholarship Update (Jacque) (5)**

**Governance: Joni (20)**

* MCBP (Joni)
* Awards: (Oct) (Joni)
* Chapter Award Templates – Do we want to compete in 2016?

**Lunch: 45 minutes**

**Programming (Stephanie & Ashley & Jan) (1.5h)**

* 2H 2016 Programming Calendar (45)
* 1H 2017 Programming Plan (45)
	+ California Golf Event – Investigation need
	+ Crucial Conversations in Washington

**Succession Planning Reminders (Kathleen) (45)**

* Term rules
* Who’s at their term?
* What role are you interested in?
* Decision by August, recruiting in September, board finalized in October, X training in November, December retreat
* Identifying and onboarding your replacement responsibility
* Brainstorm on who we want on our board?
* Finance co-chair (person in training)
* Execute your role and at least one other event/activity
* 2 year term

**Winter Retreat Vote on Dates (Joni) (5)**

* Thursday, December 15th
* Tuesday, December 13th
* Wednesday, December 7th
* Thursday, December 8th
* Portland
* Nimbus Training Room
* Insights work?