



# MOSAIC catering + events

## Proposal of Service

### Mosaic

3001 Cutshaw Avenue  
Richmond, VA 23230  
54-1878390

**Phone: 804.525.2190**

[www.mosaiccateringevents.com](http://www.mosaiccateringevents.com)

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<b>Prepared For:</b>	Nathalie Capelluto CCI Virginia	<b>Event Date:</b>	11/2/2017 - Thursday
<b>Address:</b>	1111 East Main Street 3rd Floor Richmond, Virginia 23219	<b>Phone:</b>	Cell: 703-731-7228
<b>Email:</b>	Nathalie.Capelluto@cox.com		
<b>Proposal #:</b>	9839338	<b>Guest Count:</b>	45
<b>Service Style:</b>	Delivery and set up	<b>Occasion:</b>	Calendar Event
<b>Catering + Event Coordinator:</b>	Express Catering express@mosaiccateringevents.com		
<b>Venue:</b>	*Contact Address*	<b>Last Change:</b>	10/31/2017

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<b>Timeline:</b>	8:30 AM Delivery 12:00 PM Delivery
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### Breakfast

#### Sweets Platter- Large

Assorted baked scones, muffins, pastries, breakfast breads & whipped butter

#### Seasonal Fruit & Cheese Tray- Large

Fresh seasonal fruit & domestic cheeses

### Lunch

#### Roller Pinwheel Platter

Equal portions of turkey, beef, charleston chicken & black bean pinwheels

#### Cafe Sandwich Variety Platter

Club  
Ham  
Caprese  
Tuna

Select up to 4 varieties of sandwiches (16 halves total)

#### Field Greens Salad

With mixed greens, carrots, tomatoes, red onions & white balsamic vinaigrette

**Santa Barbara Salad**

With mixed greens, cheddar cheese, sliced almonds, dried cranberries, green peppers, tomatoes & blueberry pomegranate vinaigrette

**MOSAIC Signature Penne**

**BACON ON SIDE**

for one big pan.

Smoked gouda cream sauce, olive oil, garlic, spinach, sun-dried tomatoes & parmesan cheese topped with crispy bacon

**Creamy Chicken Wild Rice & Broccoli Casserole(copy)**

With herbed chicken sauce, wild rice, gruyere cheese & broccoli florets

**Gourmet Cookie & Mini Sweet Platter- 100pc**

A bite -sized assortment of housemade mini sweets may include:  
Rum baba, wedding cookies, nutella bouchons, buckeyes, blondies, profiteroles

**Speaker**

**Add Salmon**

**Cooked White Rice**

**Food**

Qty	Description	Unit Price	Total
2	Sweets Platter- Large	\$59.99	\$119.98
2	Seasonal Fruit & Cheese Tray- Large	\$74.99	\$149.98
2	Roller Pinwheel Platter	\$49.99	\$99.98
2	Cafe Sandwich Variety Platter	\$49.99	\$99.98
<b>Note:</b>			
	<i>Club</i>		
	<i>Ham</i>		
	<i>Caprese</i>		
	<i>Tuna</i>		
5	Field Greens Salad	\$6.99	\$34.95
5	Santa Barbara Salad	\$8.99	\$44.95
3	MOSAIC Signature Penne	\$39.99	\$119.97
<b>Note:</b> <i>BACON ON SIDE</i> <i>for one big pan.</i>			
3	Creamy Chicken Wild Rice & Broccoli Casserole(copy)	\$39.99	\$119.97
1	Gourmet Cookie & Mini Sweet Platter- 100pc	\$89.99	\$89.99
2	Add Salmon	\$5.00	\$10.00
1	Cooked White Rice	\$0.00	\$0.00
<i>Food Subtotal</i>			<b>\$889.75</b>

**Beverage**

Qty	Description	Unit Price		Total
50	Coffee Service Per Person	\$3.95	Each	\$197.50
	<i>1 Regular</i>			
	<i>1 Decaf</i>			

2 Cambro

**Note:** Breakfast/Lunch

3	Iced Tea	\$11.99	Gallon	\$35.97
3	Sweetened Ice Tea <i>Southern style sweet tea.</i>	\$11.99	Gallon	\$35.97
100	Bottled Water	\$1.99	Each	\$199.00
	<b>Note:</b> 50 for LUNCH 50 for Breakfast			

<i>Beverage Subtotal</i>	<b>\$468.44</b>
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**Paper**

<b>Qty</b>	<b>Description</b>	<b>Unit Price</b>		<b>Total</b>
2	Coffee- Cambro	\$40.00		\$80.00
			<i>Paper Subtotal</i>	<b>\$80.00</b>

**Miscellaneous**

<b>Qty</b>	<b>Description</b>	<b>Unit Price</b>		<b>Total</b>
1	Delivery & Set-Up	\$50.00		\$50.00
	<b>Note:</b> Lunch Delivery and Set up			
2	Disposable Chafer, Pan & Sterno	\$14.99		\$29.98
1	Delivery Charge	\$30.00		\$30.00
	<b>Note:</b> Breakfast Delivery			

<i>Miscellaneous Subtotal</i>	<b>\$109.98</b>
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<b>Charges:</b>	\$1,548.17
<b>10% Rentals Damage Waiver:</b>	\$0.00
<b>Subtotal:</b>	\$1,548.17
<b>5.3% VA State Tax:</b>	\$65.68
<b>6% Richmond City Meals Tax:</b>	\$53.39
<b>Post-Tax Subtotal:</b>	\$1,667.24
<b>Payments:</b>	(\$500.00)
<b>Total Due:</b>	<b>\$1,167.24</b>

**Final Balance Due:** 10/30/2017

**Payments**

<b>Type</b>	<b>Date</b>	<b>Payment Method</b>	<b>Number</b>	<b>Note</b>	<b>Amount</b>
Deposit	10/20/2017	Check	0044335485		\$500.00
				<b>Payment Total:</b>	<b>\$500.00</b>