WOMEN IN CABLE TELECOMMUNICATION
VIRGINIA CHAPTER
3080 CENTREVILLE RD
HERNDON VA 20171-3715

## Questions?

Available by phone 24 hours a day, 7 days a week:
Telecommunications Relay Services calls accepted
1-800-CALL-WELLS (1-800-225-5935)
TTY: 1-800-877-4833
En español: 1-877-337-7454
Online: wellsfargo.com/biz
Write: Wells Fargo Bank, N.A. (377)
P.O. Box 6995

Portland, OR 97228-6995

## Your Business and Wells Fargo

Cash flow is a key indicator of the financial health of your business. Find tips and strategies for effective cash flow management at wellsfargoworks.com.

## Account options

A check mark in the box indicates you have these convenient services with your account(s). Go to wellsfargo.com/biz or call the number above if you have questions or if you would like to add new services.

Business Online Banking
Online Statements
Business Bill Pay
Business Spending Report
Overdraft Protection

## Overdraft Protection

This account is not currently covered by Overdraft Protection. If you would like more information regarding Overdraft Protection and eligibility requirements please call the number listed on your statement or visit your Wells Fargo store.

## Transaction history

$\left.\begin{array}{llrr}\text { Date } & \begin{array}{c}\text { Check } \\ \text { Number }\end{array} & \text { Description } & \begin{array}{c}\text { Deposits/ } \\ \text { Credits }\end{array}\end{array} \begin{array}{c}\text { Withdrawals/ } \\ \text { Debits }\end{array} \quad \begin{array}{c}\text { Ending daily } \\ \text { balance }\end{array}\right)$

The Ending Daily Balance does not reflect any pending withdrawals or holds on deposited funds that may have been outstanding on your account when your transactions posted. If you had insufficient available funds when a transaction posted, fees may have been assessed.

## Monthly service fee summary

For a complete list of fees and detailed account information, please see the Wells Fargo Fee and Information Schedule and Account Agreement applicable to your account or talk to a banker. Go to wellsfargo.com/feefaq to find answers to common questions about the monthly service fee on your account.

| Fee period 07/01/2017-07/31/2017 Stand | Standard monthly service fee \$14.00 | You paid \$0.00 |
| :---: | :---: | :---: |
| How to avoid the monthly service fee | Minimum required | This fee period |
| Have any ONE of the following account requirements |  |  |
| - Average ledger balance | \$7,500.00 | \$67,258.00 |
| - Qualifying transaction from a linked Wells Fargo Business Payroll Services account | 1 | $0 \square$ |
| - Qualifying transaction from a linked Wells Fargo Merchant Services account | 1 | $0 \square$ |
| - Total number of posted Wells Fargo Debit Card purchases and/or payments | 10 | $0 \square$ |
| - Enrollment in a linked Direct Pay service through Wells Fargo Business Online | 1 | $0 \square$ |
| - Combined balances in linked accounts, which may include | \$10,000.00 | $\square$ |
| - Average ledger balances in business checking, savings, and time accounts |  |  |
| - Most recent statement balance in eligible Wells Fargo business credit cards and lines of credit, and combined average daily balances from the previous month in eligible Wells Fargo business and commercial loans and lines of credit <br> - For complete details on how you can avoid the monthly service fee based on your combined balances please refer to page 7 of the Business Account Fee and Information Schedule at www.wellsfargo.com/biz/fee-information |  |  |
|  |  |  |

## Account transaction fees summary

|  | Units used | Units <br> included | Excess <br> units | Service charge per <br> excess units $(\$)$ | Total service <br> charge $(\$)$ |
| :--- | ---: | ---: | ---: | ---: | ---: |
| Cash Deposited (\$) | 0 | 7,500 | 0 | 0.0030 | 0.0 |
| Transactions | 2 | 200 | 0 | 0.00 |  |
| Total service charges |  |  |  | 0.00 |  |

## $\boldsymbol{V}$ IMPORTANT ACCOUNT INFORMATION

Periodically, it is necessary to update selected sections of the disclosures you received when you opened your account. These updates provide you with the most up to date account information and are very important; so please review this information carefully and feel free to contact us with any questions or concerns.

We updated the Business Account Agreement ("Agreement"). In the section titled "Available balance, posting order, and overdrafts," the following question about our standard overdraft coverage was added:

## What is Wells Fargo's standard overdraft coverage?

Our standard overdraft coverage is when, at our discretion, we pay checks or automatic payments (such as ACH payments) into overdraft rather than returning them unpaid. You can request to remove our standard overdraft coverage from your account by speaking to a banker.

Important: If you remove our standard overdraft coverage from your account, the following will apply if you do not have enough money in your account or accounts linked for Overdraft Protection to cover a transaction:

- We will return your checks and automatic payments (such as ACH payments) and assess a non-sufficient funds/NSF returned item fee and you could be assessed additional fees by merchants.
- We will not authorize transactions such as ATM withdrawals or everyday debit card purchases into overdraft.
- We will not authorize certain transactions (such as cashed checks, recurring debit card transactions, or Bill Pay transactions) into overdraft. However, if these transactions are authorized when your account has enough money but are later presented for payment when your account does not have enough money, we will pay the transaction into overdraft and charge an overdraft fee.

All other aspects of the Agreement remain the same. If there is a conflict between the language above and the Agreement, this language will control.

If you remove our standard overdraft coverage and your account is enrolled in Debit Card Overdraft Service, Debit Card Overdraft Service will be removed and we will not authorize transactions such as ATM withdrawals or everyday debit card purchases into overdraft.

To learn more about tools that Wells Fargo offers to help you avoid overdraft and/or returned item fees, visit wellsfargo.com/biz/checking/quickstart/overdraft-protection, speak with a local banker or call the phone number on the top of your statement. Thank you for being a Wells Fargo customer. As a valued Wells Fargo customer we hope you find this information helpful.

## General statement policies for Wells Fargo Bank

■ Notice: Wells Fargo Bank, N.A. may furnish information about accounts belonging to individuals, including sole proprietorships, to consumer reporting agencies. If this applies to you, you have the right to dispute the accuracy of information that we have reported by writing to us at: Overdraft Collections and Recovery, P.O. Box 5058, Portland, OR 97208-5058.

## Account Balance Calculation Worksheet

1. Use the following worksheet to calculate your overall account balance.
2. Go through your register and mark each check, withdrawal, ATM transaction, payment, deposit or other credit listed on your statement. Be sure that your register shows any interest paid into your account and any service charges, automatic payments or ATM transactions withdrawn from your account during this statement period.
3. Use the chart to the right to list any deposits, transfers to your account, outstanding checks, ATM withdrawals, ATM payments or any other withdrawals (including any from previous months) which are listed in your register but not shown on your statement.

## ENTER

A. The ending balance
shown on your statement . . . . . . . . . . . . . . . . . . . . . \$ $\qquad$

ADD
B. Any deposits listed in your register or transfers into your account which are not shown on your statement. $\qquad$
TOTAL \$ $\qquad$
CALCULATE THE SUBTOTAL
(Add Parts A and B)
$\qquad$
$\qquad$

## SUBTRACT

C. The total outstanding checks and withdrawals from the chart above

CALCULATE THE ENDING BALANCE
(Part A + Part B - Part C)
This amount should be the same
as the current balance shown in
your check register \$. \$ $\qquad$
$\qquad$

You must describe the specific information that is inaccurate or in dispute and the basis for any dispute with supporting documentation. In the case of information that relates to an identity theft, you will need to provide us with an identity theft report.

| Number | Items Outstanding | Amount |
| :---: | :---: | :---: |
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|  | Total amount \$ |  |

